**PAC 14 Board Meeting**

**June 12, 2019 @ 4:00 pm**

**Blackwell Library Rm. 131**

**Meeting Minutes**

**Members in attendance:** George Whitehead, Mark Thompson, Demetria Marshall, Jack Galloway, Sandy Pierson, Joe Holloway, Jack Heath, Suzanna Mallow and Brett Hammond were in attendance. Tom Taylor and Joanne Miller attended representing PAC 14.

**Welcome & Call to Order:**  Chair George Whitehead

**Secretary’s Report:**     The minutes from the April meeting were reviewed and approved.

**Treasurer’s Report:**    Mr. Whitehead reviewed the May Financials with the board.

**Development Committee Report**:  Ron was unable to attend the meeting, Tom gave the board a brief update on the “20 for 20” campaign.

**Executive Director’s Report:** Tom Taylor

1.      Monthly Report: Tom reviewed the numbers for April & May.

2.      Status of PEG fees: Funds have been received from the county, process is more involved for the city. Work in progress.

3.    Studio Renovations: Waiting to hear from SU for an estimate to renovate the studio, Will be getting an estimate from an outside contractor also.

**Old Business**

1. Letter or minutes stating new Credit Card for PAC 14 and Tom Specifically-Card has been approved and should be received in 7-10 days.

    2.   Other Credit Card Users- decided on no other users at this time.

3.      LuWOW! Specifics-Reviewed the total expenses for the LuWOW.

4.      Discussion on Long Term Plan vote-Certain aspects of the plan were discussed. Moving forward with the vote.

5.      Religious Time Slots at the October Meeting-No action at this time, will discuss with the local church producers at the annual meeting in October.

6.      Board Member business cards-Cards received and distributed.

**New Business**

1.      Karlie replacement or freelance pool or both-Full time position has been offered to Keith, and was accepted. Keith’s main focus will still be the government meetings. Tom is still trying to build a pool of freelancers.

2.      **Minutes reflecting the boards desire to open a separate account for Capital Expenses.-Motion was made to allow PAC 14 to open a separate account for the PEG fees, Capital Expenditures, motion was seconded, and approved by the board.**

3.      Met with WCBOE on partnership to increase educational programming.

4.      Met with young SU documentarians to increase participation in PAC 14.

5.      PEG fee city procedures-reviewed earlier.

6.      Studio Renovation vs. permanent facility planning- reviewed earlier-part of the long term plan.

7.      American Legion Post 64 request success-Answered request for donation. The Commander did a promo spot for PAC 14.

     8.    Voting on Long Term Plan- Note: Plan to be reviewed yearly. Motion made to approve

 The Long Term Plan, motion seconded and approved by the board.

 **Adjourn**

**\*\*Next Meeting:   August 14, 2019**

**\*\*Tentative date for the Annual Meeting October 16, 2019**